

# Policy Statement

bts Group Ltd endeavours to maintain an effective quality, environmental, health and safety policy across the organisation. This helps to improve business performance through the reduction of incidents and injuries, by protecting the environment and by minimising unplanned losses and liabilities.

bts Group Ltd is committed to providing safe and healthy working conditions for the prevention of work related injury and/or ill health. We are committed to eliminating hazards within the workplace and minimising Occupation Health and Safety risks.

To provide the necessary supporting structure, and to assist with the creation of appropriate processes, we have business management systems that meet the requirements of: ISO9001, ISO14001 and ISO45001. We also hold Achilles UDVB Verify B2 certification.

We shall consult and ask for the participation of our workforce at all levels of the organisation in the development, planning, implementation, performance evaluation and improvement actions of the Management Systems.

The scope of our certification includes the provision of:

## **tree care, arboriculture, maintenance services**

bts excludes Clause 8.3 Design ISO9001:2015 as this requirement is not undertaken by the organisation.

We satisfy customers by continually improving processes and services to ensure they consistently meet our customers' current and future expectations and by meeting our compliance obligations to them. Our management policies and processes are well defined and communicated throughout the Group.

As an organisation, we:

- set objectives and targets to measure our performance for quality, safety and environment.
- are committed to preventing pollution using appropriate control measures, maintaining and ensuring our legal compliance through audit, inspection and our legal register.

We will identify and action non-conformances as part of continually improving the management system.

We measure and monitor:

## LTI rate

- to ensure that our direct staff, subcontractor and other third parties are kept and remain safe
- reported monthly internally, and externally to our major clients
- measurement is an indication of our business risk with regard to our reputation in the market place

## Emissions through fuel usage

- to seek to minimise the environmental impact it causes
- as a business objective, it will assist us in achieving cost reduction across the organisation aiding in our financial stability

## Waste

- to reduce waste to landfill and so minimise our environmental impact
- because it highlights opportunities to review business processes
- It has financial implications for the business

## Business Policy (Safety, Health, Environment, and Quality)



### Competence of staff

- to ensure they are trained for the activities they undertake;
- monitored monthly to ensure their safety, that they're authorised to work and possess the skills to work efficiently

The commitments, objectives and intentions within this document are reviewed and monitored through our monthly board meetings and as part of our management review process.

As Managing Director I, with the support of my directors and managers, accept responsibility to ensure the implementation and development of this policy and all health, safety, environmental and quality matters.

I will ensure that this policy is reviewed as a minimum annually and that it reflects changes in organisational structure, statutory requirements or any other significant factor.

Signed:

A handwritten signature in black ink that reads 'Halley McCallum'. The signature is written in a cursive style with a large loop at the end of the name.

Halley McCallum

Managing Director